RESEARCH AND CREATIVITY GRANTS PROGRAM
Barrett Emeritus Fellowship

2018-2019

POLICIES and PROCEDURES

THE PROGRAM
1. A Barrett Emeritus Fellow will serve for one semester in residence at the Barrett Honors College, during which he or she will participate with Barrett Honors students as an instructor, lecturer, research advisor and mentor. **Fellow activities will include:**
   - Offering a one-semester three-credit Honors Course, possibly team teach with a Barrett faculty member.
   - Presenting a lecture in his or her field of expertise to Barrett, suitable for a general Honors Student audience.
   - Pursuing a Research or Creativity Grant (RCG) project in which at least one Barrett Honors Student will participate under the mentorship of the Fellow.
   - Dining at least twice a week in Honors Hall during the Honors course semester.
   - Holding regular office hours during the Honors course semester.
   - In support of the Fellowship, the Barrett Honors College will provide a stipend of $3,500 and meal vouchers for dining twice a week. Office space and access to clerical services will also be provided. The Emeritus College will also provide a Research and Creativity Grant of up to $2,000.

2. To qualify, an Emeritus College member must submit a RCG proposal and application, and propose an Honors Course offering, including a course description and outline.

TYPES OF PROJECTS CONSIDERED
1. Research.
2. Scholarly and scientific projects with potential for publication.
3. Creative and artistic projects, including graphic and plastic arts, creative writing, musical composition, dance, and theatrical works with production costs, and performance costs with a potential for public presentation.
4. Teaching, including curriculum development and trial, textbook writing, innovative teaching methods, public lecturing, and public education (K-12, adult, and other).
5. Mentoring, including projects and research.

CRITERIA FOR SELECTION
1. Regular, Associate and Affiliate Members of the Emeritus College are eligible to submit proposals if they have reaffirmed their membership in the college during the current year’s Membership Contribution Campaign. **NOTE:** Member Spouses, Surviving Spouse members, or members fully employed in an academic institution are not eligible for this Program.
2. Projects are selected for award on the basis of their feasibility, scholarly value, creativity, qualifications of the author(s) and potential impact. Authors should describe the project in detail, including sections on the motivation, significance and purpose of the project, as well as anticipated outcomes.
RESTRICTIONS
1. Neither the salary nor travel of the principal investigator will be covered by the grant with the exception of extended travel to a location (e.g. library, laboratory, etc.) where the proposed research or project will be conducted. In no event may travel account for more than 50% of the requested budget. NOTE: The Emeritus College has a separate travel grant program to assist members traveling to conferences in which they pay a substantive role.
2. Awards will not be made for assistance in publication projects for which a contract has already been signed or agreed upon with a publisher.
3. Individuals may not receive more than two consecutive grant awards. All second consecutive grant applications must be accompanied by an interim progress report for the first grant award.

POST AWARD DISSEMINATION
1. Publications, patents, displays, performances, etc. which result from any grant must recognize the Emeritus College for its financial support.
2. A final report on the Project must be submitted to the Emeritus College within one year of the award’s termination. Failure to submit a report will result in ineligibility of the awardee to receive future grants under this Program.
3. Awardees are expected to report on their work at the annual Emeritus College Symposium (or other appropriate College presentation venue), submit an article describing their project to Emeritus Voices, and contribute examples of the final products of their work to the Emeritus College.

PROCEDURES
1. Proposals will be accepted beginning October 15, 2017.
2. The deadline for RCG-BEF proposal submission is January 15, 2018.
3. The RCG-BEF award notification target date is March 1, 2018.
4. The RCG-BEF award will be disbursed during grant period July 1, 2018 through June 30, 2019.
5. Proposals must include the information requested on the accompanying RCG-BEF application form, a title and an abstract (around 100 words), with the body of the proposal no longer than 500 words, excluding the application form, cover letter, illustrations, reference citations, and the budget statement.
6. The budget request must be as specific as possible in description and justification.
7. Proposals must be submitted, along with an abbreviated curriculum vitae, in electronic form (either as a Microsoft Word file or a PDF file, or a combination of both), to emerituscollege@asu.edu, and directed in the subject line to “Research and Creativity Grants Committee.” Material objects are not to be submitted: Photographic representations must suffice.
8. After the proposal deadline the Research and Creativity Grants Committee will review the proposals. During the review the proposals may be sent to other members of the Emeritus College having expertise in the proposal subject area for comment.
9. Recommendations made by the Research and Creativity Grants Committee will be addressed to the College Council for final selections and referral to the Dean of the College. Applicants who have advanced to this stage will then be reviewed by members of the Barrett faculty together with the Dean of the Emeritus College, and a selection will made based upon the instructional needs and goals of the Honors College.

DISCLAIMER
The College and the ASU Foundation make no claim to income derived from funded projects.
THE EMERITUS COLLEGE AT ASU
RESEARCH AND CREATIVITY GRANTS PROGRAM

BARRETT EMERITUS FELLOWSHIP

APPLICATION 2018-2019

Deadline January 15, 2018

Name __________________________________________________________ Email ________________________________

Professor Emeritus/Emerita of __________________________ at ____________________________ College or University

Home address _______________________________________________________________________________________

_________________________________________________________________________ Phone __________________________

Title of project: ______________________________________________________________________________________

Total amount requested for RCG-BEF Proposal $___________ (Maximum $2,000)

For office use only

Date proposal received ________________ By __________________________ Signature

Sent to Committee ________________ By __________________________ Signature

Progress Report received ________________ By __________________________ Signature

Final Report received ________________ By __________________________ Signature

Funding recommendation ☐ Yes ☐ No Amount: $___________________________

Signatures required on original only