RESEARCH AND CREATIVITY GRANTS PROGRAM
w/ Combined Undergraduate Research Internship

2015 - 2016

POLICIES and PROCEDURES

THE PROGRAM

1. The Emeritus College makes available financial grants to its membership on an annual, competitive basis. Grants are given for worthy projects that would enhance the scholarly or creative lives of their recipients and their intellectual community; and secondarily, benefit the College and the university, either directly or indirectly by association. Funds for the Program are entirely derived from contributions made to the Emeritus College Gifts and Grants Account at the ASU Foundation. No local ASU or state funds are used except for administrative costs in the College office. Grants will ordinarily lie in the range of $500 - $2,000.

TYPES OF PROJECTS CONSIDERED

1. Research.
2. Scholarly and scientific projects with potential for publication.
3. Creative and artistic projects, including graphic and plastic arts, creative writing, musical composition, dance, and theatrical works with production costs, and performance costs with a potential for public presentation.
4. Teaching, including curriculum development and trial, textbook writing, innovative teaching methods, public lecturing, and public education (K-12, adult, and other).
5. Mentoring, including projects and research.

CRITERIA FOR SELECTION

1. Regular, Associate and Affiliate Members of the Emeritus College are eligible to submit proposals if they have reaffirmed their membership in the college during the current year’s Membership Contribution Campaign. (Member Spouses, Surviving Spouse members, or members fully employed in an academic institution are not eligible for this Program.)
2. Projects are selected for award on the basis of their feasibility, scholarly value, creativity, qualifications of the author(s) and potential for the development of larger scale funding. Authors should describe the project in detail, including sections on the motivation, significance and purpose of the project, as well as anticipated outcomes.

RESTRICTIONS

1. Neither the salary nor travel of the principal investigator will be covered by the grant with the exception of extended travel to a location (e.g. library, laboratory, etc.) where the proposed research or project will be conducted. In no event may travel account for more than 50% of the requested budget. NOTE: The Emeritus College has a separate travel grant
program to assist members traveling to conferences in which they will play a substantive role. Please visit the Emeritus College website for details and application.

2. Awards will not be made for assistance in publication projects for which a contract has already been signed or agreed upon with a publisher.

3. Individuals may not receive more than two consecutive grant awards. All second consecutive grant applications must be accompanied by an interim progress report for the first grant award.

POST AWARD DISSEMINATION

1. Publications, patents, displays, performances, etc. which result from any grant must recognize the Emeritus College for its financial support.

2. A final report on the Project must be submitted to the Emeritus College within one year of the award’s termination. Failure to submit a report will result in ineligibility of the awardee to receive future grants under this Program.

3. Awardees are expected to present their accomplishments at the annual Emeritus Symposium (or other College presentation venue), submit an article describing their project to Emeritus Voices, and contribute examples of the final products of their work to the Emeritus College.

PROCEDURES

1. Proposals will be accepted beginning November 15, 2014.

2. The deadline for proposal submission is January 15, 2015.

3. The RCG award notification date is March 1, 2015.

4. The RCG award payment will be disbursed during the grant period of July 1, 2015 through June 30, 2016.

5. Proposals must include the information requested on the accompanying application form, a title and an abstract (around 100 words), with the body of the proposal no longer than 500 words, excluding the application form, cover letter, illustrations, reference citations, and the budget statement.

6. The budget request must be as specific as possible in description and justification.

7. Proposals must be submitted, along with an abbreviated curriculum vitae, in electronic form (either as a Microsoft Word file or a PDF file, or a combination of both), to emerituscollege@asu.edu, and directed in the subject line to “Research and Creativity Grants Committee.” Material objects are not to be submitted: Photographic representations must suffice.

8. After the proposal deadline the Research and Creativity Grants Committee will review the proposals. During the review the proposals may be sent to another member of the Emeritus College for comment.

9. Recommendations made by the Research and Creativity Grants Committee will be addressed to the College Council for final approval and referral to the Dean of the College for action.

DISCLAIMER

The College and the ASU Foundation make no claim to income derived from funded projects.
THE EMERITUS COLLEGE AT ASU
RESEARCH AND CREATIVITY GRANTS PROGRAM
w/ Combined Undergraduate Research Internship

Application 2015 - 2016

Deadline January 15, 2015

☐ Confirm here that your proposal requests an Undergraduate Research Internship. (Be sure to submit as well the separate application form for the Undergraduate Research Internship Program, which is included.)

Name ____________________________________________  Email __________________________

Professor Emeritus/Emerita of __________________________ at __________________________

Home address ____________________________________________  Phone ______________________

Title of project: _______________________________________________________________

Total amount requested (provide budget breakdown with proposal narrative) $__________
(Maximum $2,000. Do not include Undergraduate Research Internship amount.)

For office use only

Date proposal received  ________________  By __________________________

Sent to Committee  ________________  By __________________________

Progress Report received  ________________  By __________________________

Final Report received  ________________  By __________________________

Funding recommendation  ☐ Yes  ☐ No  Amount: $____________________

Signatures required on original only
THE EMERITUS COLLEGE
UNDERGRADUATE RESEARCH INTERNSHIP PROGRAM

2015 – 2016

POLICIES and PROCEDURES

THE PROGRAM

1. The Emeritus College in collaboration with the ASU Office of Knowledge Enterprise Development announces the Emeritus College Undergraduate Research Internship (URI) Program for 2015. Up to five URI grants will be awarded to qualified undergraduate students who are within four semesters of graduation at the time of their appointment and who are in good academic standing in the University. The URI carries a stipend of $2000 that is paid directly to the student intern. URI is awarded in conjunction with an Emeritus College Research and Creativity Grant (RCG) of up to $2,000 to a member of the College who assumes the responsibility of directing the student’s research project through to completion. The emeritus research mentor is responsible for selecting the student intern with whom to work.

2. The research or creative project undertaken in this program should lead upon completion to a publication or other form of public dissemination (display, performance, etc.) for which the student intern receives explicit recognition as author, co-author or similar designation. It should entail in a non-trivial fashion original work by the student intern.

3. The student intern’s identity may, but need not, be identified to the emeritus mentor before submission of the Program application. Selection of the student Intern is left up to the emeritus mentor, but the Emeritus College should be notified of the student Intern’s identity as soon as possible after the award date.

TYPES OF PROJECTS CONSIDERED

1. Research and other scholarly projects with potential for publication.
2. Creative and artistic projects, including graphic and plastic arts, creative writing, musical composition, dance, and theatrical works with production costs, and performance costs with a potential for public presentation.
3. Teaching, including curriculum development and trial.
4. Mentoring, including projects and research.

CRITERIA FOR SELECTION

1. Regular, Associate and Affiliate Members of the Emeritus College are eligible to submit proposals if they have reaffirmed their membership in the college during the current year’s Membership Contribution Campaign. (Member spouses, surviving spouses, or members fully employed in an academic institution are not eligible for this Program.)
2. Projects are selected for award on the basis of their feasibility, scholarly value, creativity, qualifications of the author(s) and potential for the development of larger scale funding. Authors should describe the project in detail, including sections on the motivation, significance and purpose of the project, as well as anticipated outcomes.

RESTRICTIONS

1. Restrictions relating to the emeritus member RCG award are as enumerated in that program announcement. The URI award may be used as a living stipend by the student intern, in which case it will be paid out in equal increments throughout an appropriate interval during the award period. It may, however, at the student intern’s choosing, be used for tuition, textbooks, research expenses or travel associated with the project, in which case it will be dispersed accordingly.

2. The student intern and the emeritus mentor will sign an agreement indicating the (1) expectations each have of the other in the pursuit and completion of the proposed project, and (2) the expected outcome of their work. The signed Student-Mentor agreement must be filed at the Emeritus College before the release of Internship funds.

PROCEDURES

1. The RCG proposal must be submitted on the Undergraduate Research Internship 2015 - 2016 application form.

2. The proposal content is outlined in the accompanying Application form. It must be submitted with a complete proposal, including Application, for an Emeritus College Research and Creativity Grant. (See accompanying Policies and Procedures and Application Form.)

3. Proposals will be accepted beginning November 15, 2014.

4. The deadline for proposal submission is January 15, 2015.

5. The URI award notice date is March 1, 2015.

6. The URI award payment to the student will be disbursed during the grant period of July 1, 2015 through June 30, 2016.
THE EMERITUS COLLEGE AT ASU
UNDERGRADUATE RESEARCH INTERNSHIP PROGRAM

Application 2015 – 2016

Deadline January 15, 2015

Name of Emeritus College Member ____________________________________________

Title of Project _____________________________________________________________

☐ I have not yet identified a student to work with me on this project.

   You will have until September 1, 2015 to identify an undergraduate research intern. Funding of your project will not commence until a student has been identified.

☐ I have identified a student to work with me on this project.

   Student’s full name ___________________________ ASU ID _________________
   Student’s address ________________________________________________________
   ______________________________________________________
   Email __________________________ Phone _________________
   Major ___________________________ Academic status __________________
   e.g., 2nd Semester Junior

   Department or School ____________________________________________________

Instructions:

In addition to your complete Research and Creativity Grants Program proposal, please submit the following:

1. A description of the student’s proposed participation in the project and an indication of the manner in which public recognition of the project’s results will be attempted. Identify possible avenues of publication, demonstration, performance or display.

2. A statement of the benefits to the student, his or her department or school, and the university. Be as specific as possible.

3. If not yet identified, a description of the process by which you intend to seek a student intern.

4. When identified, a resume, including GPA of the student’s academic record, anticipated graduation date, and recent service and employment.